



# PRIMA

PARTNERSHIP FOR RESEARCH AND INNOVATION  
IN THE MEDITERRANEAN AREA

## How to write a good PRIMA proposal?

An initiative of the EC



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# How to write a good PRIMA proposal?

## Pre Proposal

*(1<sup>st</sup> stage of a two-stage submission procedure)*



# How to write a good PRIMA proposal?

Title of the Proposal

Acronym

## Section 1 - Excellence

1.1 Objectives: *overall and specific objectives*

1.2 Relation to call/ topic: *how your proposal addresses the challenge & scope*

1.3 Concept and methodology

(a) Concept: *main ideas, models or assumptions*

(b) Methodology: *overall methodology, activities*

1.4 Ambition: *beyond the state-of-the-art*

## Section 2 - Impact

2.1 Expected impacts: *expected impacts mentioned in the work programme*



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## **FULL Proposal**

*(2<sup>nd</sup> Stage of a two-stage submission procedure)*



# How to write a good PRIMA proposal?

## Section 1 - Excellence

1.1 Objectives: *overall and specific objectives*

1.2 Relation to call/ topic: *how your proposal addresses the challenge & scope*

1.3 Concept and methodology

(a) Concept: *main ideas, models or assumptions*

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1.4 Ambition: *beyond the state-of-the-art*

## Section 2 - Impact

2.1 Expected impacts: *expected impacts mentioned in the work programme*

2.2 Measures to maximize impact

a) *Dissemination and exploitation of results*

b) *Communication activities*



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## **Section 3 - Implementation**

- 3.1 Work plan — Work packages, deliverables
- 3.2 Management structure, milestones and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

## **Section 4: Members of the consortium**

- 4.1. Participants (applicants)
- 4.2. Third parties involved in the project (including use of third party resources)

## **Section 5: Ethics and Security**

- 5.1 Ethics
- 5.2 Security





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**Table 3.1b: Work package description**

|                                      |  |                         |  |                  |  |  |  |
|--------------------------------------|--|-------------------------|--|------------------|--|--|--|
| <b>Work package number</b>           |  | <b>Lead beneficiary</b> |  |                  |  |  |  |
| <b>Work package title</b>            |  |                         |  |                  |  |  |  |
| <b>Participant number</b>            |  |                         |  |                  |  |  |  |
| <b>Short name of participant</b>     |  |                         |  |                  |  |  |  |
| <b>Person months per participant</b> |  |                         |  |                  |  |  |  |
| <b>Start month</b>                   |  |                         |  | <b>End month</b> |  |  |  |

**Objectives**

**Description of work** (where appropriate, broken down into tasks), lead partner and role of participants

**Deliverables** (brief description and month of delivery)





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**Table 3.1c: List of Deliverables**

| <b>Deliverable<br/>(number)</b> | <b>Deliverable<br/>name</b> | <b>Work<br/>package<br/>number</b> | <b>Short<br/>name of<br/>lead<br/>participant</b> | <b>Type</b> | <b>Dissemination<br/>level</b> | <b>Delivery<br/>date<br/>(in<br/>months)</b> |
|---------------------------------|-----------------------------|------------------------------------|---|-------------|--------------------------------|--|
|                                 |                             |                                    |   |             |                                |  |
|                                 |                             |                                    |   |             |                                |  |
|                                 |                             |                                    |   |             |                                |  |
|                                 |                             |                                    |   |             |                                |  |
|                                 |                             |                                    |   |             |                                |  |



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**Table 3.2a: List of milestones**

| <b>Milestone number</b> | <b>Milestone name</b> | <b>Related work package(s)</b> | <b>Due date (in month)</b> | <b>Means of verification</b> |
|-------------------------|-----------------------|--------------------------------|----------------------------|------------------------------|
|                         |                       |                                |                            |                              |
|                         |                       |                                |                            |                              |
|                         |                       |                                |                            |                              |
|                         |                       |                                |                            |                              |
|                         |                       |                                |                            |                              |



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**Table 3.2b: Critical risks for implementation**

| <b>Description of risk (indicate level of likelihood: Low/Medium/High)</b> | <b>Work package(s) involved</b> | <b>Proposed risk-mitigation measures</b> |
|--|---------------------------------|--|
|  |                                 |  |
|  |                                 |  |
|  |                                 |  |
|  |                                 |  |
|  |                                 |  |



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**Table 3.4a: Summary of staff effort**

|   | <b>WP<sub>n</sub></b> | <b>WP<sub>n+1</sub></b> | <b>WP<sub>n+2</sub></b> | <b>Total Person-Months per Participant</b> |
|---|-----------------------|-------------------------|-------------------------|--|
| <b>Participant Number/<br/>Short Name</b> |                       |                         |                         |  |
| <b>Participant Number/<br/>Short Name</b> |                       |                         |                         |  |
| <b>Participant Number/<br/>Short Name</b> |                       |                         |                         |  |
| <b>Participant Number/<br/>Short Name</b> |                       |                         |                         |  |
| <b>Total Person Months</b>                |                       |                         |                         |  |



## How to write a good PRIMA proposal?

**Table 3.4b: ‘Other direct cost’ items (travel, equipment, other goods and services, large research infrastructure)**

| <b>Participant<br/>Number/Short Name</b> | <b>Cost<br/>(€)</b> | <b>Justification</b> |
|--|---------------------|----------------------|
| <b>Travel</b>                            |                     |                      |
| <b>Equipment</b>                         |                     |                      |
| <b>Other goods and Services</b>          |                     |                      |
| <b>Total</b>                             |                     |                      |



**Thanks you for your attention**

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NOT TO FORGET